

OUR SAVIOR LUTHERAN PARENT-TEACHER FELLOWSHIP SEPTEMBER 26, 2006, BOARD MINUTES

1. **Prayer:** The board opened its meeting with a prayer.
2. **Members present:** Lasar Hurd-McCabe, Jenny Cox, Melissa Lott, Carol Walton, George Evensen, Laurel Tappe, Meghan Schappert, Christine Jeffson.
3. **Minutes from Aug. 26, 2006 meeting:** The minutes were approved as a true and accurate record.
4. **Treasurer's Report:** Lasar reported that the only activity in the PTF's account for the past month was a nearly \$18 check given to Carol to reimburse her for refreshments she purchased for the CPR meeting. The total monies received from the Sally Foster sales—roughly \$16,772—have been deposited in the PTF's checking account, but the budget numbers have not yet been changed to reflect that income since the numbers aren't final, Lasar said. The checking account balance on August 1 was \$2,556.91, while the balance on Sept. 25 was \$19,301.33.
5. **CPR Report:**
 - A. **Status of new coordinator:** Melissa Lott has agreed to replace Carol as CPR coordinator, effective after the October intersession break. She will step down from the Hospitality Committee to assume her new position. The committee thanked Carol for her work as CPR coordinator, and wished her well with her upcoming move to Boston.
 - B. **Letters regarding the Fall Festival:** Carol reported that Mrs. Ito held a meeting recently with one representative from each classroom, and determined that everyone is "on track" for planning their Fall Festival activities. Each classroom parent representative will now send a letter to all the parents in their classroom, informing them of their classroom's activity and asking for volunteers to help. The letters may be distributed before the Fall intersession break, and will be followed up on when school resumes in mid-October. This year's Fall Festival will be Oct. 31 from 9 a.m. to noon in the Church narthex and back garden.
6. **Hospitality Report:** As Faith was absent, no report was presented.
7. **Fundraising Report:**
 - A. **Update on Foodland/Thrivent:** Laurel had no firm figures yet on donations received through the Foodland/Thrivent program, as the program was scheduled to continue through Sept. 30. She will put one last reminder in the Parent-Saint newsletter to encourage parents to contribute. Laurel said that next year she will explore registering both the preschool and K-8 school at Foodland, so Our Savior can maximize the amount of donations it receives (currently, only the K-8 school is registered). Laurel also found out that it is possible to register with Thrivent without having to submit one's Social Security number online.
 - B. **Update on Sally Foster:** Lasar reported that the Sally Foster fundraising program generated \$17,471 in sales thus far, including roughly \$600 in online sales and \$800 in magazine orders. The top-selling class was first grade, with \$2,474 in sales. The school will receive about \$8,000 from the program. The order should arrive during the week of October 11, while those who ordered magazines should receive their first issues in January. Lasar also reported that people may order more products from Sally Foster once the original shipment comes in, provided they place the order by Oct. 28. Final sales figures will be available in early November, when all the corrections and add-on sales have been completed.
 - C. **Pizza Party contest results:** Lasar reported that in the competition between the 7th- and 8th-grade classes, the 8th-grade class had the highest Sally Foster sales, and will be rewarded with a pizza party. Lisa, the Sally Foster representative, will present \$60 in pizza coupons to the 8th-grade teacher, who will then schedule the party.
8. **Old Business**
 - A. **Student Member on the Board and attending meetings:** At the last PTF meeting, the committee decided that it was unnecessary to take a student out of class to attend every PTF meeting. However, in order to ensure the students do have a "voice" on the committee, Jenny will talk to Mrs. Ito and let her know that the student council members are welcome to address the committee with any concerns or issues they may have. In addition, Mr. Evensen will inquire whether the school president, and possibly the vice president, would be interested in attending one meeting to see how the PTF is run.
 - B. **LCD projector proposal:** The committee approved \$500 to be given to the school for a new LCD projector, primarily to be used in the 8th grade classroom. Mrs. Ulm has volunteered to pay for the remaining cost of the projector, estimated to be an additional \$500, and will consider it a donation to the school. Meghan said she would call several businesses to see if she can get a discount on the projector, and will get back to Mr. Evensen with the results.
9. **New Business:** There was no new business addressed.
10. **Date, Time of next board meeting:** The next board meeting will be held at 1:30 p.m. on Nov. 14.

Respectfully submitted,

Christine Jeffson, PTF Secretary