

**OUR SAVIOR LUTHERAN PTF BOARD MINUTES
FEBRUARY 27, 2007**

- 1. Prayer:** The board opened its meeting with a prayer.
- 2. Members present:** Lasar Hurd-McCabe, Melissa Lott, Laurel Tappe, Meghan Schappert, Pammella Laszlo, Christine Jeffson.
- 3. Minutes from Jan. 16, 2007 meeting:** The minutes were approved as a true and accurate record.
- 4. Special “thank you” to the Hospitality chairs:** Meghan expressed her appreciation to Pam and Faith for setting up the food at last month’s General Membership meeting, and to Pam for setting up the ice cream parties for the winners of the classroom attendance competitions.
- 5. CPR Report:** Melissa said that the Jumprope for Heart went well, and that there were plenty of volunteers for the event.
- 6. Treasurer’s Report:** The account balance as of January 16 was \$8,131.62. Lasar said she is still waiting on receiving \$820 from Thrivent and \$313 from Sally Foster internet sales. There is, however, \$500 in the account that has not been budgeted for, allowing the PTF to purchase items for Preschool Room 202 and the Kindergarten classroom, with \$250 left over for future purchases (**see 7A**). Six teachers have turned in their receipts for the department donations, and in an effort to encourage the remaining teachers to do the same, Lasar will inform them that April 15 is the deadline to turn in their receipts. Lasar is also still working with the school’s handyman on determining the cost of the new bulletin board project that the PTF approved last month. In working with the kindergarten teacher on her need for LeapPad systems, Lasar suggested that a notice be put in the Parent/Saint newsletter requesting donations of used LeapPad systems, books and accompanying cartridges.
- 7. Old Business:**
 - A. Finalize funding for classrooms:** The board voted to give \$120 to the kindergarten teacher for two new LeapPad systems and four new LeapPad books, and to give \$135 to Preschool Room 202 for Flexiblocks.
 - B. Microscopes for 7th- and 8th-grade classes:** Pam has been researching the quality and cost of a variety of microscopes for the 7th- and 8th-grade classes, and is considering purchasing two of the microscopes to help the science teacher determine if they’ll meet her needs. She will report back with her finding next month (**see 8A for additional discussion on microscopes for the science classes**).
 - C. Invitations to the March 8 General Membership Meeting/Speech Festival:** The students will bring home invitations for their parents/caregivers to attend the March 8 General Membership Meeting/Speech Festival. Mr. Evensen will ensure the teachers receive the invitations, and that they are given to the students to take home.

8. New Business:

A. Budget for next year—any big projects we can start working toward: The committee expressed an interest in identifying a “large project” to work toward for the next school year, such as upgrading the computer lab or improving the science classes. In discussing the possibilities, some committee members wondered if it is the PTF’s responsibility to provide essentials such as adequate microscopes, or if that should be a responsibility of the school. It was decided that the PTF’s role should be to supplement the learning experience, not supply teaching materials. In an effort to enhance the science curriculum, however, the PTF did decide that it would purchase five microscopes at \$130 each, provided that the school will purchase the remaining five to seven microscopes that the classes will need. The committee also decided to evaluate how it can effectively inform parents about the school’s needs—some possibilities are a “giving tree,” a wish list, or periodic notes to the parents through the newsletter.

B. Speech Festival/Parents Meeting March 8: The Hospitality Committee will provide pizza and fruit at the event, and Pam will ask if the 7th-grade science class is interested in selling drinks at the festival as a fundraiser.

C. Teacher Appreciation—lunch and gift certificates—May 6-12: The Teacher Appreciation Luncheon will be either May 11 or May 23, which is an early dismissal day. Committee members will brainstorm on how to conduct the event, and will email each other with their ideas.

D. OSLS Olympics—date, volunteers, CPR duties: No date has been set for the OSLS Olympics, but volunteers will be needed. Melissa will work with the CPRs to ensure parents are notified and that volunteers are requested.

9. Date, Time of next board meetings: The next meeting dates are as follows:

A. Next General membership meeting: March 8 Speech Festival

B. Budget meeting: May 8, 1 p.m.

C. Next board meeting: March 20 at 1:30 p.m.

Respectfully submitted,

Christine Jeffson